



Franklin's Re-Entry Safety Measures Plan

ARRIVAL & DEPARTURE

TOPIC	NEW PRACTICE
Arrival	<p>**Reminder that the first step in the screening process starts at home. Students with a temperature of 100.4 degrees or higher must stay home. **</p> <p>Drop off procedures as per grade level:</p> <ul style="list-style-type: none"> • Grades K & 3 at North Door • Grades 2 & 5 at East Door • Grades 1 & 4 at South Door <p>All students entering Franklin Elementary will go through our temperature screening process. All students with a temperature of 100.4 degrees or higher will be considered high risk and a phone call will be made to pick-up the student.</p> <p>If eating breakfast, students will be handed a breakfast to eat in the classroom or designated area. Teachers will be ready for students at the classroom doors and will squirt hand sanitizer as students enter. Staff and students will be wearing facial coverings/masks.</p>
Breakfast	<p>Students enter at 7:45 and will receive their breakfast at their assigned entrance door. Supervisors will mark students that take a breakfast to class on class rosters for food service secretary. Food service secretary and kitchen employee will prepare the breakfast meals and distribute to each of the three entrances for students to grab on their way to classrooms.</p> <p>Students eating in the classrooms, should be 6' away from the rest of the students. Students should wash or sanitize hands after depositing trash into trash can. Students should sanitize their desks after cleaning up for breakfast. Teachers will set the breakfast trash outside of classroom for ABM to pick up within the first hour of the day.</p>

<p>Remote Learners for Breakfast and Lunch</p>	<p>If interested, remote learners will be able to pick up lunch at the school between 11:00 – 11:30 from the front of the school. If you would like breakfast too, it can be picked up at the same time. Please remember, that unless a child qualifies for free and reduced, students will be charge for the meals unlike summer- time pick up. Pick up will begin September 1, 2020.</p>
<p>Dismissal</p>	<p>Classroom teachers will line up students up at 3:10 pm Classroom teachers must exit with students on time and walk the students out, while discouraging loitering. All support staff will be in hallways (with masks) helping to direct the students and keep large groups from forming.</p> <ul style="list-style-type: none"> • K & 4 at North Door • 2 & 5 at East Door • 1 & 4 at South Door <p>Students will not be allowed to go to other doors to pick up their siblings, they will have to meet outside of the building. Bus Students - Dismiss from classroom to the hallway near office at 3:10pm to exit South door # 1, social distancing while waiting for bus arrival. 3:20pm. Students who have not been picked up can wait outside (weather permitting) with Mrs. Peterson while social distancing. If weather is unfavorable, they should be taken to Door 1 and enter gym, sitting on floor 6’ apart – Mrs. Peterson will oversee pick up. Parents should not stand on sidewalks but need to wait or stand by/in vehicles, or across the street at sidewalk as teacher will walk them to the sidewalk to cross. Masks are required if on school grounds.</p>
<p><i>DURING THE DAY</i></p> <p>Classroom Environment</p>	<ul style="list-style-type: none"> *Classrooms with table seating, no more than 2 or 3 students, per table, as students will be masked. *Desks will not be put into groups and classroom space should be maximized. *Desks should face the same direction. *Classroom doors should be propped open all day to eliminate touching door handles. * No Community Supplies – students will have to have their own pencils/markers... in a box at their table/desk. * Classroom teachers will clearly define expectations for sharpening pencils, using hand sanitizer, wearing masks, etc. * Students will be required to wash or use hand sanitizer once every hour. * Electric pencil sharpeners will be the only option to share as students can be touch free when using it. <i>Hand sanitizer will be available next to the pencil sharpener and require students to use prior to sharpening pencils.</i>

	<ul style="list-style-type: none"> * Self- regulation area and tools should be sanitized by students or staff. Manipulatives should be stored individually for each student. * Staff should sanitize and clean as many areas, as able along with students helping too. Students will help wipe down tables and chairs at a minimum at the end of the day. Include sink and countertops. * Teachers will wipe down their work areas as well as including frequently touched things such as laptop, keyboard, monitor and chairs. * Carpet seating should be used at 50%, the rest of students should remain at desks/table. * Small groups in classrooms will require masks and sanitizing hands prior to attending group.
Communication	<p>Please make sure that your contact information with the district is updated through Skyward! Important notifications will be sent through our system so please help us ensure that you are receiving our messaging!! We ask families check their mail at least once a day for current communication.</p>
No Departmentalizing	<p>Students will have to stay with their home groups all day unless working with an MTSS group. Public health department perspective wants us to minimize mixing of groups of kids because if one becomes sick it is just one classroom not whole grade level or multiple rooms affected that is disrupted/exposure.</p>
Documentation	<p>Students are to keep their masks on at all times other than at meal times and at recess. Whenever a student takes off their masks for longer than 10 minutes, documentation will be required.</p>
Hallways	<p>Traffic will stay to the right of the hallways at all times and be facing the same direction. On the first floor, there will be a one way traffic. Preference only one class in hallway at a time, if possible.</p>
Healthy Snacks	<p>Pre-packaged snacks will be allowed during snack time in classroom. (students will be 6' away and unmasked less than 10 minutes). Students will sanitize hands after throwing wrappers in trash. Birthday treats can be shared only if they are pre-packaged.</p>
Library	<p><u>Books</u> Students can use district E-Books. Students will get to check out library books but the procedure will be shared by our library media specialist when students arrive to school. Library classes will be in the students' classroom.</p>

	<p>Each class will help in wiping off tables and chairs prior to exiting. Students need to bring their own supplies, when applicable.</p>
Recess	<p>Students will hand sanitize prior to going out to recess. Grade level classes will not intermix at outdoor recess. If only one class is out for recess, students may social distance to all zones on playground. When there is more than one class outside, the playground will be divided into zones, and classes will be assigned zones so no classes are intermixed. Schedules will be developed and zones will rotate daily. Students will hand sanitize when returning into the building. Each classroom will be responsible for keeping track of their classroom playground equipment.</p> <p><u>Geary County Health Department Recess recommendations:</u> “Students may attend recess without masks if they are constantly in movement and physically distancing as much as possible. If they are simply sitting outside shoulder to shoulder in conversations for more than ten minutes they will need to stay masked. Encourage students to move, physically distance and not be in line returning to the building more than ten minutes. We also recommend hand washing/sanitizing upon return to the classroom.”</p>
SAFETY	
Cleaning	<p>Every classroom will be provided with a spray bottle and microfiber cloths. Students will help clean frequently used surfaces with a hospital grade cleaner that is safe for students to use!!</p> <p>The district is hiring an extra custodian whose only job will be to walk around cleaning high traffic area and touch points. The disinfectant that they are using has a one minute kill time. District has also purchased an air purifier for our HVAC system that can take out old air and replace with new air. This will be done any time we have a positive case in our building. They also have an “electro-static” machine that sprays a mist that sticks to everything. They will use this in our buildings once a week.</p> <p>Keep hand sanitizer in reach of students in all areas of the room.</p>
Computers	<p>Computers should go home every day with students just in case we have to go to remote learning. Procedures to clean computers will be shared by teachers.</p>

Restrooms	<p>Use classroom restroom if available.</p> <p>Each classroom will keep a log of students of when they use the restroom in case of contact tracing is needed. Masks on during this time.</p> <p>Two In/Two Out –Put tape on the floor to distance students while they are waiting.</p> <p>Students will be expected to wash hands with soap and water prior to leaving restroom.</p> <p>NO whole classroom breaks.</p>
Student Supplies	<p>No Community Supplies (ex: no community pencils, glue...)</p> <p>Students need their own supplies including their own pencil boxes. Students are to have their supplies labeled.</p> <p>Students bring their own labeled water bottled filled each day.</p> <p>Students will clean their own materials.</p>
Music/PE	<p>Weather permitting, both classes are encouraged to hold class outdoors.</p> <p>Music/PE Teachers will pick up students at their classroom doors. Classroom teachers will pick up their classes from Music or PE doors.</p> <p>Students will hand sanitize when arriving and departing from Music and PE.</p> <p>No singing will be allowed.</p> <p>PE students will be masked when they are not moving but will be allowed to be unmasked if moving about in the gym.</p>
Nurse	<p>Do not send students to the nurse unless sick, major injury or taking medications/inhalers.</p> <p>Classroom teachers will have first-aid kits and ice packs in the classrooms.</p> <p>Nurse will meet sick students up in the hallway or pick them up from their classrooms</p>
Lunch	<p>Students will hand sanitize when entering cafeteria/gym for lunch.</p> <p>Students will be social distancing and assigned seating in gym for contact tracing purposes.</p> <p>Nutrition secretary will oversee accounting of students for school meals.</p> <p>All students must sanitize their hands after depositing trash into trash can.</p>
Masks	<p>Masks are required by our district for ALL students and staff while in the building unless at a specified time like lunch. Face masks will be required for students when outside when social distancing is not possible.</p>

Parents to Building	<p>Parents/Guardians dropping off materials (lunchbox, backpack...) will buzz the office and place item in a tub. Staff will pick up the tub and take the materials to the student.</p> <p>Staff will supervise sick child to car.</p> <p>Students arriving late to school will be buzzed into the building and office staff will sign students in as parents will not enter the building.</p> <p>Students leaving for appointments, parent will call the office and student will be supervised in walking to their vehicle.</p> <p>Afterschool, late pick-ups, parents can pick students at main entrance (parents will not enter building).</p>
Safety Drills	<p>Done by class, not by grade or school.</p> <p>ALICE drills will be secure in place only.</p>
Visitors to Building	<p>No visitors to the building. Family members or guardians are asked to call the office for pick up of students or drop off of materials. Masks must be worn if parent leaves car.</p>

Changes in Activities and Events for 1st Semester 2020-2021

ACTIVITY/EVENT	ACTION/PROCEDURE
After Hours Building Use	Not Allowed, District Decision
Assemblies	Not Allowed, District Decision
Birthday Lunch	Principal will recognize student with certificate and pencil.
Book Buddies	Canceled for 1st Semester
Book Fair	Held Virtually
Christmas Store	Canceled
Christmas Party	Maybe crafts and pre-packaged food.
NO PTO functions at school	Not Allowed 1 st semester - Decision will be made in 2 nd Semester
Field Trips	Not Allowed, District Decision
Freedom Walk	Canceled
Fundraisers	Not allowed, District Decision
Halloween Costumes and Parade	No costumes or parades
Holiday Sing Along	Canceled
Girls on the Run	Canceled for 1 st Semester

Monthly Falcon Pack	Canceled for 1 st Semester
Music Program	Canceled for 1 st Semester – waiting for guidance for 2 nd Semester
Open House/Orientation	Virtually – teachers will have a welcoming video and/or virtual classroom site to meet and share information.
PTO	Zoom Meetings, not in person
Quarterly Recognitions	Held in classrooms, no guests. Teacher may video, if requested.
CHAMP jobs	1 st Semester Cancelled (maybe still have jobs in classrooms)
Swimming (4 th Grade)	Canceled
Walk a Mile	Canceled
Weekly newsletter and other parent information	Skyward, Facebook, Monthly Newsletter from School, and Class DoJo will be used for communication with families.